



**April 16, 2008**  
**Hosted by Town of Parker**  
**Town of Parker Field House**

### **MEETING MINUTES**

#### **MEMBER ATTENDEES:**

Castle Rock: Randy Reed, Mark Stevens, Sally Misare

Larkspur: Sherilyn West, Matt Krimmer

Lone Tree: Elton Winters, Sharon Van Ramshorst, Jack Hidahl, Michelle Kivela,  
Jennifer Pettinger

Parker: Debbie Lewis, Phyllis O'Reilly

Douglas County: Jack Arrowsmith, Steve Board, Doug DeBord, Jack Hilbert, Vicky  
Starkey, Wendy Holmes

Douglas County Libraries: Jamie LaRue, Priscilla Queen, Mark Weston

Douglas County School District: Kristine Turner, Steve Herzog

#### **GUESTS:**

Ted Leighty, Representative Tancredo's Office  
Jeff Wasden, Highlands Ranch Community Association  
Sandy Gregory, Douglas County Early Childhood Coalition  
Bonnie Osborn, Douglas County Housing Partnership  
Doug Gilbert, City of Castle Pines North

#### **CALL TO ORDER & INTRODUCTIONS – ELTON WINTERS**

Chairman Winters called the meeting to order at 7:32 a.m. and welcomed everyone to the meeting.

Attendees introduced themselves.

#### **JURISDICTIONAL UPDATES**

**Castle Rock** – Randy Reed gave an update on their recent election. He also stated that in honor of Capt. John Anderson's 30 year service to the Town of Castle Rock they will be

celebrating Capt. John Anderson Day. Mr. Reed also explained the recent suspension on building for the Town of Castle Rock which ends July 9<sup>th</sup>.

**Larkspur** – Sherilyn West gave an update on their recent election, which included the election of two new council members, a lodging tax and allowing the option for construction of a railroad underpass. She also reported on development plans.

**Lone Tree** – Sharon Van Ramshorst reported that Lone Tree will hold their election on May 6<sup>th</sup>. She also reported Council has approved changes to the RidgeGate Master Plan, a childcare facility near SkyRidge Hospital, a liquor license for Cru Wine and an update to the Comprehensive Plan. She also stated the Lone Tree Photographic Art Show is being presented until May 3. Ms. Van Ramshorst reported the RidgeGate and I-25 Interchange is currently ahead of schedule.

**Douglas County School District** - Kristine Turner explained the Student Advisory Group's plan to change the Community Service Program to a Community Service Learning Program. She said the District is struggling to coordinate building permits with all the different water and sewer districts and suggested a possible future discussion item to assist the School and Library Districts with building permit coordination. Steve Herzog gave an update on the current building projects.

**Douglas County** – Steve Boand stated that to date the County is not planning on placing a tax measure on the November ballot. He also stated that the comprehensive plan final hearing is scheduled for April 21. Wendy Holmes stated the comprehensive citizen survey will be conducted and she hopes to have a final report available at the May meeting. Jack Hilbert welcomed Doug Gilbert from Castle Pines North.

**Parker** – Debbie Lewis reported the Town of Parker hosted an e-cycling event in which 400 people participated and 60,000# of electronics was recycled. She also noted that on May 24<sup>th</sup> Parker will be hosting a Historic Walking Tour. Ms. Lewis stated she and staff will be attending the ICSC (International Council of Shopping Centers) conference. She also advised the redesign of Parker's Main Street will begin on May 1<sup>st</sup> and the skate park construction will begin late May. Ms. Lewis said their Chamber will be hosting the Parker Country Festival the second week in June.

**Guests:**

Doug Gilbert, Castle Pines North, gave an update regarding their recent elections and progress they have made in setting up their new city.

**WELCOME – DOUGLAS COUNTY LIBRARIES**

Mark Weston stated this past weekend the Library District hosted Congressman Tancredo's 6<sup>th</sup> Congressional District Art Competition. He also stated two new board members have been elected. Mr. Weston said the Library District included the permanent mail ballot information in their recent newsletter.

### **Douglas County Primary and General Election Update**

Jack Arrowsmith, Douglas County Clerk and Recorder, explained the plans that have been put in place for the primary and general elections. He noted the alliance the County has made with the School District to use district facilities and student election judges during the elections. Mr. Arrowsmith stated the District is planning on having 320 pieces of election equipment and 40 polling places for the 2008 election. He stated voter education until June will be to encourage voters to sign up for the permanent mail ballot and after June they will be encouraging voter preparedness and educate where to go.

Discussion was held regarding the upcoming elections and strategies for assisting the County and educating citizens in the election process.

### **Early Childhood Education Coalition Resolution**

It was the consensus of the Partnership to support the resolution. Jennifer Pettinger will send the resolution electronically for each member to present to their entity.

### **MONTHLY MANAGERS UPDATE**

#### **Civic Engagement**

Wendy Holmes reported they are working on a template to gather information and activities. She also noted the Public Information Officers will be the contact person for gathering the information.

#### **Environmental Sustainability**

Jack Hilbert stated the committee meeting was cancelled and they are waiting to reschedule until the inventory has been sent to everyone. He stated the inventory will be used to share and compile into one document. He noted that there will be two components to the document; internal based and community outreach. Vicky Starkey, Douglas County, gave an update on the Douglas County Goes Green program. Jeff Wasden, Highlands Ranch Community Association, also spoke about their program. Elton Winters spoke about metro-wide efforts.

#### **Joint Dispatch**

Mark Stevens gave an update on the joint dispatch. He stated they need additional evaluation and recommendation and hope to have a significant report in June or July. Mr. Stevens noted the Town of Parker is planning a new police facility.

#### **Elections Committee**

Michelle Kivela asked if there was still a desire to form the committee. It was decided that committee members will contact Michelle to discuss.

### **LISTING OF ACTION ITEMS FROM MEETING**

Wendy Holmes stated the PIO group will be working on communication strategy concerning the Environmental Sustainability, Civic Engagement, Citizen's Survey and the Early Childhood Education Coalition Resolution.

Chairman Winters introduced Jeff Wasden, Highlands Ranch Community Association and Bonnie Osborn, Douglas County Housing Partnership.

Chairman Winters adjourned the meeting at 9:02 a.m.

Respectfully Submitted,  
Jennifer Pettinger, CMC  
City Clerk, Lone Tree

*NEXT MEETING:*  
*Hosted by Douglas County Libraries*  
*May21, 2008*  
*Location: Larkspur Fire Station*