



**PARTNERSHIP OF
DOUGLAS COUNTY GOVERNMENTS**

COLLABORATE • INNOVATE • LEAD

100 North Wilcox Street • Castle Rock, Colorado 80104

**Wednesday, May 16, 2007
7:00 a.m. – 9:30 a.m.
Castle Rock Townhall
100 Wilcox Street, Castle Rock**

MEETING AGENDA

- 7:00 a.m. ***Breakfast***
- 7:30 a.m. **Call to Order & Introductions – Randy Reed**
- 7:35 a.m. **Welcome and Jurisdictional Update – Castle Rock**
- 7:40 a.m. **Jurisdictional Updates** (*Please limit these to 5 minutes each*)
- Douglas County
 Douglas County Libraries
 Douglas County School District
 Larkspur
 Lone Tree
 Parker
- 8:10 a.m. **Preview of *Castle Rock View* Television Package on PDCG**
- 8:25 a.m. **Douglas County Housing Partnership Update**
- 8:40 a.m. **South Metro Water Authority Presentation**
- 9:20 a.m. **Regional Managers' Update**
- Leadership Development Initiative (*attachment*)
- 9:25 a.m. **Listing of Action Items from Meeting**
- 9:30 a.m. ***Adjourn***

NEXT MEETING:

***Hosted by Douglas County School District
June 20, 2007***

Attachments to File in your Notebooks:

Meeting Minutes – April 18, 2007
Updated Contact List

MEMORANDUM

TO: Partnership of Douglas County Governments
FROM: Doug DeBord
DATE: May 7, 2007
RE: Leadership Development Initiative - May 4th Meeting

Meeting Conclusions/Outcomes:

- Each organization representative 'pitched' the idea of creating an orientation program for this initiative. The unanimous conclusion was that each has its senior support and buy-in and an orientation program would not be needed. I would do a mini version as an overview here in any case, but it isn't shaping up to be a whole lot different than what we do here right now.
- Each participating organization will take advantage of the public workshops that we offer by sending their participants here.
- We concluded that the Miller Bldg, Conf. A&B would be an ideal setting for holding all the workshops as we do now. (That means if we get this going, aside for public meetings, I would like for training and development to be a high priority for using that room, compared to general department meetings and the like.)
- Each representative prioritized the list of course topics into 2 or 3 levels relative to what their folks need. The one that stood out as least needed was Media training since it only applies to a select few. Most have practices or policies that 'restrict' just anyone speaking to the media.
- I provided each representative with a general per participant cost for each program for budgeting purposes and the course descriptions as of today, May 7. I've offered to the committee members an opportunity to attend any of our workshops free of charge, particularly to evaluate whether or not it's a fit for them. They will use their prioritized list to determine the budget needed and go from there.
- We still need to discuss and finalize a cancellation policy, no-shows, etc. and a few other administrative things like how we would get paid from each organization, etc.
- Each of them will receive the course announcements as I send to our participants. We will need to come up with a scheme for determining the seats they have to offer their population. We initially discussed first come, but have yet to finalize how we will do that.
- We will address many of these in our next meeting, which has not been scheduled at this point. We will also discuss a title for the program, but according to what I heard on Friday, we may not limit this to managers only.
- The last point, we agreed due to the budgeting process cranking up for them and us, that a 2008 start was most preferable.

APRIL 18, 2007
HOSTED BY CITY OF LONE TREE
LONE TREE CIVIC CENTER

MEETING MINUTES

MEMBER ATTENDEES:

Castle Rock: Randy Reed, Doug Lehnen, Mark Stevens, Sally Misare

Douglas County: Melanie Worley, Jack Hilbert, Doug DeBord, Wendy Holmes, Meme Martin

Douglas County Libraries: Jamie LaRue

Douglas County School District: Kristine Turner, Jim Christensen, Chris Stutler

Larkspur: Sherilynn West

Lone Tree: Elton Winters, Sharon VanRamhorst, Michelle Kivela

Parker: Debbie Lewis, David Cassiano, Jeanenne Bragg

GUESTS:

Victor Mitchell, Colorado State Representative
Terry Nolan, Highlands Ranch Metro Districts
Vicky Starkey, Highlands Ranch Metro Districts
John Evans, Douglas County Higher Education Task Force
George Buy, CEO Aviation Technology Group

I. CALL TO ORDER & INTRODUCTIONS – RANDY REED

Chairman Reed Called the Meeting to Order at 7:30 A.M.

II. WELCOME & INTRODUCTIONS – CITY OF LONE TREE

Elton Winters reported the City's administrative offices would move to their new facility during the first week of May. The new facility is located in the entertainment district, off Parks Meadows Dr.

Winters noted the City had completed a major interchange study with the County for the Lincoln Ave / I- 25 Interchange. The Study included options for immediate improvements, near term improvements (5 – 10 years) and long-term improvements (20 years and beyond). Immediate improvements, funded by the City of Lone Tree, would begin this summer and would include additional lanes from the off ramps headed both east and westbound on Lincoln, as well as additional turn lanes at some key intersections.

Winters stated the Ridgeway Interchange had received final approval from CDOT, and a groundbreaking for this project was also scheduled for this spring.

Winters stated the Lone Tree City Council had approved contracts to finish the City's first Parks, Trails and Open Space Master Plan, as well as a contract focused specifically on trails as a vital part of the transportation system for the community.

Mayor O'Boyle stated the City's updated Comp Plan was adopted on April 17th, and that this plan set the course for development in Lone Tree for the next 20 years. Expressed appreciation to entities that had provided feedback and input into the plan.

III. JURISDICTIONAL UPDATES

Lehnen, Castle Rock – Town had closed on the purchase of the butte in Crystal Valley Ranch, and was in the process of soliciting public input as to what to name the butte.

The Town's new Councilmember, Hank Lacey, representing the Castlewood Ranch area of the community, had taken office on April 10th.

Expressed appreciation to member entities for support for the Rocky Mountain Rail Authority's plan to conduct a feasibility study for commuter rail along the front range.

Hilbert, Douglas County - Congratulated Commissioner Worley for her participation on a CD regarding water wise conservation issued by the Environmental Protection Agency.

Worley was also representing the County on a statewide Blue Ribbon Transportation Panel, and requested any members with specific transportation concerns or issues contact her.

Noted DRCOG had allocated \$10 million in funds to Douglas County for the future construction of frontage road.

Douglas County would be hosting a Water Summit on September 26th at the Wildlife Experience. The Douglas County Water Resources Authority was planning to review and revamp existing water policies, and would be rolling out the revised policies at this meeting.

County was considering placing a question for authorization to extend the 4 tenths percent sales tax dedicated to road maintenance on the November ballot, and was working out details of a share back agreement with Lone Tree, similar to what was in place with the other municipalities in the County.

LaRue, Douglas Public Libraries – Noted the District Board would be holding its annual retreat shortly, and major topics for consideration were a facilities analysis, and the potential for placing a mil levy increase on the November 2007 ballot.

Library was considering creating a regional collection project that would provide for library materials checkout and returns at all light rail stops.

Turner, Douglas County School District - Douglas County Youth Leadership is wrapping up its first year, with graduation scheduled for May 9th at 7:00 P.M. at Kirk Hall in Castle Rock. All members were invited to attend. Applications were being solicited for the 2007-08 class.

The District continued to hold Diversity Summits which focused on anti-bullying and tolerance themes. Fifty students from each high school participated, and were charged with developing a project that changed the environment within their school.

Christensen noted the District now had over 50,000 students. Seven new schools were currently under construction. Hiring for new teachers was in process, with approximately 400 applications received for each opening.

In wake of incident at VA Tech, the District was reviewing all its security plans, and upgrading equipment where feasible. Noted lack of security presence in the elementary schools was a key issue.

West, Larkspur – Town had hired a new Town Manager/Town Clerk, Matt Krimmer, who would begin work on May 1st.

The Council was reviewing issues related to a railroad underpass in Town. There was a previous Ordinance on the books which banned construction of an underpass, and Council was considering rescinding this.

Lewis, Parker – Expressed appreciation to Lone Tree and Douglas County for taking the lead on the much needed improvements to Lincoln Ave.

Two major Economic Development projects recently approved for Parker were 1) the Rocky Vista School of Osteopathic Medicine facility, which included a 40 acre campus, beginning with 150 students, with anticipated growth to 3000 students, and staff of 125, scheduled to open in 2008, and 2) a COSTCO located at E-470 and Parker Road, scheduled to open in November 2007.

Parker's new field house was on schedule to open in June.

HIGHER EDUCATION DISCUSSION

Stevens noted Higher Education in Douglas County had been identified as an area of interest for the Partnership, although not one of the top priorities for 2007. Stevens noted currently there were several activities and ideas related to bringing higher education to Douglas County going on, and it was important that all Partnership members were aware of these.

Christensen reviewed the DCSD's current involvement in several higher education activities in the County, primarily, through an agreement with Arapahoe Community College to offer classes at several locations within the County, and for dual enrollment/credit classes offered to some high school students.

Christensen also noted the DCSD was increasing its emphasis on career/technical education, and would be developing career centers in several of the high schools to accommodate this demand.

Christensen noted the current state college governance system and funding issues lead to the lack of flexibility within the system to address many issues.

LaRue questioned if the demand in the County was primarily for undergraduate programs, or for graduate programs.

Martin stated Douglas County had recently completed a survey, and that those results indicated the priorities to be 1) degree completion for working adults; 2) certification programs; and 3) Master's programs. Martin stated there was not a strong preference stated for on-line vs. classroom delivery.

Winters noted schools, such as University of Phoenix, which offered a combination of on line and classroom sessions, and offered post college degrees, were very popular as they worked to meet the schedule demands of working adults. Winters noted an above average percentage of high school students in the County already attended college right after graduation, so this seemed to be less of an issue that providing higher education later in life.

Stevens noted former Senator John Evans has formed the Douglas County Higher Education Task Force, which is seeking support and funding to conduct a consumer

market survey/study on higher education needs and wants in the County. Evans requested each member of the Partnership contribute \$5000 for a comprehensive market study to identify needs in Douglas County. Noted Colorado Department on Higher Education was willing to coordinate and facilitate the survey. The intent of the survey would be to assess the current status, determine where there were gaps, and how these could be addressed.

George Buy, CEO Aviation Technology Group, a major aeronautical company located in Douglas County spoke of the need for higher education, particularly advanced degrees to fill a growing job need in Colorado. Currently, a large number of engineers with advanced degrees had to be recruited from out of state because not enough graduates were available along the front range.

Christensen expressed concern with funding this survey prior to developing a scope of work, and discussing in more detail what needed to be included in the survey. Christensen noted the need to identify what type of data was needed prior to moving forward with a survey that might or might not provide the necessary information. Turner also expressed concern that the DCSD be involved in the drafting, and the survey be flexible enough in terms of scope and direction to obtain the desired results.

The consensus of the Partnership was that a Committee, chaired by Christensen, with one representative of each entity be established to identify the County's higher education needs, and develop a strategy as to how to best meet these needs. This will include defining the elements to be analyzed, developing a plan for gathering information, and recommending an implementation strategy for moving forward with the plan.

MONTHLY MANAGER'S UPDATE

LaRue noted the Green Summit was tentatively set for May 21st at the Library. **(NOTE: This date was later confirmed for May 24th)** A panel of experts would speak on a variety of environmentally friendly building options. Requested information from Parker and Lone Tree regarding anything that was being done in this area in their municipalities.

DeBord noted the Leadership Training group would be holding its second meeting on April 20th.

Jack Hidahl stated coordination of regional facilities information and projects was a larger effort than anticipated, and going through all the materials provided was taking a significant amount of time.

Stevens suggested organizing a meeting of the facilities managers from each entity, and asking them to assist in this project.

DeBord noted a meeting of purchasing agents from each member had been held, and that group had requested further direction regarding the desired expectations/outcome. It was agreed that this issue would be reviewed at the next monthly managers meeting.

VII. LISTING OF ACTION ITEMS FROM MEETING

- Member entities to designate a representative to the Higher Education Committee, and forward the name of that representative to Jim Christensen ASAP. This group would organize and engage opportunities for higher education in Douglas County.

Chairman Reed adjourned the meeting at 9:35 A.M.

NEXT MEETING

**May 16, 2007
Castle Rock Town Hall
100 N. Wilcox St., Castle Rock**

***Submitted By:
Sally Misare
Castle Rock Town Clerk***

Contact List

First Name	Last Name	Title	Organization	Address	City	Zip	Email
CASTLE ROCK							
Doug	Lehnen	Councilmember	Town of Castle Rock	100 N. Wilcox	Castle Rock	80104	dlehnen@Crgov.com
Sally	Misare	Town Clerk	Town of Castle Rock	100 N. Wilcox	Castle Rock	80104	smisare@Crgov.com
Randy	Reed	Mayor	Town of Castle Rock	100 N. Wilcox	Castle Rock	80104	Rreed@Crgov.com
Fritz	Sprague	Deputy Town Manager	Town of Castle Rock	100 N. Wilcox	Castle Rock	80104	fsprague@crgov.com
Mark	Stevens	Town Manager	Town of Castle Rock	100 N. Wilcox	Castle Rock	80104	mstevens@Crgov.com
LARKSPUR							
Sherilyn	West	Mayor	Town of Larkspur	9524 Spruce Mountain Road	Larkspur	80118	sherilynwest@msn.com
Matt	Krimmer	Town Manager	Town of Larkspur	9524 Spruce Mountain Road	Larkspur	80118	mattkrimmer@netzero.net
LONE TREE							
Jack	Hidahl	City Manager	City of Lone Tree	9777 S. Yosemite	Lone Tree	80124	manager@cityoflonetree.com
Michelle	Kivela	Asst. City Manager	City of Lone Tree	9777 S. Yosemite	Lone Tree	80124	Michelle.Kivela@cityoflonetree.com
Sharon	VanRamshorst	Councilmember	City of Lone Tree	8177 Arrowhead Way	Lone Tree	80124	sharonvanram@comcast.net
Elton	Winters	Councilmember	City of Lone Tree	7659 Crosby Drive	Lone Tree	80124	elton.winters@att.net
PARKER							
Jeannene	Bragg	Town Administrator	Town of Parker	20120 E. Mainstreet	Parker	80138	jbragg@ci.parker.co.us
Scott	Jackson	Councilmember	Town of Parker	20120 E. Mainstreet	Parker	80138	sjackson@ci.parker.co.us
Debbie	Lewis	Councilmember	Town of Parker	20120 E. Mainstreet	Parker	80138	deblewis@ci.parker.co.us
DOUGLAS COUNTY							
Steve	Boand	Commissioner	Douglas County	100 Third Street	Castle Rock	80104	sboand@douglas.co.us
Doug	DeBord	County Administrator	Douglas County	100 Third Street	Castle Rock	80104	Ddebord@douglas.co.us
Wendy	Holmes	Public Affairs Director	Douglas County	100 Third Street	Castle Rock	80104	wholmes@douglas.co.us
David	Weaver	Sheriff	Douglas County	100 Third Street	Castle Rock	80104	Dweaver@dcsheriff.net
Melanie	Worley	Commissioner	Douglas County	100 Third Street	Castle Rock	80104	mworley@douglas.co.us
DOUGLAS COUNTY SCHOOL DISTRICT							
Jim	Christensen	Superintendent	DC School District	620 Wilcox Street	Castle Rock	80104	jim.christensen@dcsdk12.org
Chris	Stutler	Chief Financial Officer	DC School District	620 Wilcox Street	Castle Rock	80104	chris.stutler@dcsdk12.org
Tim	White	President	DC School District	620 Wilcox Street	Castle Rock	80104	tbackes@whitecg.com
Kristine	Turner	Vice President	DC School District	558 Castle Pines Pkwy, Unit B4, #364	Castle Rock	80108	Kristine.Turner@dcsdk12.org
DOUGLAS COUNTY LIBRARIES							
Jamie	LaRue	Director	DC Library District	100 S. Wilcox Street	Castle Rock	80104	jarue@dclibraries.org
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