

**Wednesday, January 20, 2010**  
**City of Lone Tree**  
**Lone Tree Civic Center**  
**8527 Lone Tree Parkway**  
**Lone Tree, CO 80124**

**MEETING MINUTES**

**MEMBER ATTENDEES:**

Castle Pines North: Jeffrey Huff

Castle Rock: Randy Reed, Mark Stevens

Highlands Ranch Metro District: Vicky Starkey, Terry Nolan

Larkspur: Eve Curry-Harbison, Sherilyn West, Matt Krimmer

Lone Tree: Pat Braden, Jim Gunning, Jackie Millett, Jack Hidahl, Jennifer Pettinger,  
Michelle Kivela

Parker: David Casiano, Phyllis O'Reilly, Jeannene Bragg

Douglas County: Jill Repella, Doug DeBord, Wendy Holmes, Dru Campbell

Douglas County Libraries: Jamie LaRue, Demetria Heath

Douglas County School District: Absent

Guests: Andrew Merritt, Congressman Coffman's Office  
Frank Gray, Castle Rock EDC  
Scott Brown – Washington, DC  
Rick O'Connell (& Consultant) - Douglas County School District

**CALL TO ORDER & INTRODUCTIONS – Sherilyn West**

Sherilyn West called the meeting to order at 7:40 a.m. and welcomed the attendees.

Attendees introduced themselves and reported who the designated representatives to the Partnership would be for 2010 that are as follows:

Larkspur: Eve Curry-Harbison, Sherilyn West, Matt Krimmer

Douglas County: Jill Repella, Wendy Holmes, Doug DeBord

Castle Rock: Randy Reed, Doug Lehnan, Mark Stevens  
*(Representatives will change in May)*

Castle Pines North: Jeffrey Huff, Alan Lanning

Lone Tree: Pat Braden, Jim Gunning, Jackie Millett, Michelle Kivela  
*(Representatives will change in June)*

Parker: David Casiano, Scott Jackson

Douglas County

School District: Were not present to report.

Douglas County

Libraries: Jamie LaRue, Demetria Heath

Highlands Ranch

Metro District: Vicky Starkey, Terry Nolan

Mayor West introduced the host for this meeting, Lone Tree Mayor Jim Gunning, who welcomed the Partnership.

### **JURISDICTIONAL UPDATES**

**Lone Tree** – Mayor Gunning reported on the turnout and success of their Volunteer Appreciation Dinner that took place on January 19<sup>th</sup>. The new Cultural Center will be breaking ground in March. They are in the final stages of the hiring process for the Executive Director of the Center. Lincoln Center will have 120,000 sf of retail and commercial space when it is complete. Recent survey conducted reported positive results and Mr. Gunning complimented the staff on a job well done. Lone Tree and Parker finalizing an agreement to share building inspection services that is expected to lower the cost for both jurisdictions.

**Castle Pines North** – Mayor Huff reported that they had their first meeting with the new council members. At that meeting they passed a moratorium on medical marijuana business licenses through September 1. They are waiting on State representative for guidance on local controls over sites, etc. An informal survey was conducted by the local newspaper an out of 100 comments, 95% that responded were opposed to any facility in the City and the remaining wanted restrictions. They are working on a Wildlife Management Plan as a result of the escalating coyote/pet incidents. A public meeting was held with 70 residents attending. The City offices will be moving to a new facility, the Pinnacle Building on Castle Pines Parkway and there is currently an opening for the City Clerk position.

**Castle Rock** – Mayor Reed reported that the Town’s election will be April 6 and will be mail ballot only. Citizens will be voting on four council positions; Randy Reed and Doug Lehnan are term limited. There will also be a measure to change the council terms from two 3-year terms to two 4-year terms. Redistricting was done this year and the process was changed to align with term changes. Road construction complete on the Founders/Wolfensberger/Plum Creek Parkway projects. FREX unable to raise enough funding to continue operating and will discontinue service effective February 5<sup>th</sup>. Castle Rock will be considering a ballot question on transportation funding. Sprouts opening in Castle Rock soon. *(Parker could not help but mention that they already have a Sprouts and Lone Tree that they will have one soon to which Randy replied, “well if you want to come to a new one, or can’t wait until yours opens, come to Castle Rock”.)*

**Highlands Ranch Metro District** – Vicky Starkey reported that they too are working on a Wildlife Management Plan due to the number of human/pet/wildlife incidents they see.

**Parker** – Mayor Casiano reported on a recent Metro Mayors Caucus meeting he attended regarding transportation. RTD is looking at a 4 cent sales tax increase to build out Fastracks. It is believed that the public will not support the increase in this economy and the Caucus discussed “what’s the rush” and thought it should be push out a couple of years to not burden the citizens right now. Energy is a key issue also with the Metro

Mayors Caucus. The medical marijuana issue is a main legislative issue. Parker is in process of a search for the Town Administrator position.

*Partnership Minutes – January 20, 2010*

*Page 3*

**Douglas County** – Commissioner Repella reported that the County is watching closely the Governor’s attempt at centralization of Child Welfare services and stated that changes will likely come with a new Governor. The Commissioners are meeting on January 25<sup>th</sup> to discuss economic priorities and specific initiatives that will be reported at the next Partnership meeting. The ground breaking of the new Highlands Ranch Sheriff’s Substation is January 25<sup>th</sup> and the County is very pleased about the bids for the project that came in about 40% less than estimated. Progress is being made on water issues (working with small water providers to help them develop conservation plans); County looking at water and water storage opportunities as the economy is tied to the ability to provide needed services. Transportation projects update: Exploring a tolling option for C-470; Ridgeway extension estimated completion is December 2010; Hess Road extension estimated completion is March 2011; County has the funding commitments to move forward with the C-470/Santa Fe Flyover (southbound to eastbound); from 2000 to 2008, the County received approximately \$80 million from CDOT on joint projects.

**Douglas County Libraries** – Jamie LaRue reported on the Public Awareness IT Campaign. He also reported that when the Rocky Mountain News shut down the Library looked at ways to continue to have media coverage available and the met with the Colorado Tribune Newspapers to discuss paying them to assign a writer to interview people and report on the healthy business environment in Douglas County including profiles of businesses and roll out a special edition with these stories. They would also want to have it available digitally for other uses. Mayor Casiano inquired about a joint effort so the coverage could be county-wide.

**Douglas County School District** – Members were not present because of a late night public meeting the night before discussing the District’s need to cut \$35 million from its budget. Jamie LaRue attended the meeting and reported that over 800 citizens were in attendance and that it was an intense meeting. The meeting was to hear public input; no decisions were made.

**Larkspur** – Mayor West reported that the Bear View annexation was approved. It will add 104 acres of land to the Town. The PD is in the process of being finalized. The Council is working on a medical marijuana ordinance. There has been one license issued for a dispensary. The Town’s elections will be in April; three seats are up as well as the Mayor. One Council member is term limited and two will not be running for a second term.

**Guest Reports:**

**Diane Bailey, Public Trustee** – Ms. Bailey reported that foreclosures filings are up 25%. Rather than increase, the rate is predicted to flatten out. Statistics reflect that banks are working more with homeowners to eliminate final foreclosure. The actual sales are approximately ½ of the filings.

**Andrew Merritt – Congressman Coffman’s Office** – Andrew reported that their office has been working hard on the efforts to get the children that were in process of being adopted out of Haiti. Their efforts are focused on expediting the adoption process. He also reported that the legislative agenda is uncertain at this time.

**PARTNERHSIP GOALS FOR 2010**

Mark Stevens was asked to present the goals for 2010. They are:

1. Economic Development  
Meme Martin gave a report on a proposal of the Economic Development Forum that described the goal “to attract and retain businesses throughout Douglas County in order to strengthen the local economy” and the steps proposed to achieve the goal. Frank Gray, Castle Rock EDC, briefed the members and answered some questions on the Manufacturing Association component of the proposed initiatives. Please refer to the attached memo for the full proposal. The first Forum meeting is scheduled for January 29. Following is a list of the participants in the Economic Development Forum:
  - Castle Pines North – Kim Hoffman
  - Castle Pines EDC – Dave Verbelyi, Robert Estes, Carla Kenney
  - Castle Rock – Mark Stevens
  - Castle Rock EDC – Frank Gray
  - Douglas County – Meme Martin
  - DC Libraries – Rochelle Logan
  - DCSD – Steve Ormiston
  - Highlands Ranch Metro Dist – Steve Dyer
  - So Metro Chamber EDC – Bart Sayyah
  - Larkspur – Matt Krimmer
  - Lone Tree – Seth Hoffman
  - SEBP – Lynne Myers/Steve Ormiston
  - Parker – Becky Hogan
  - Parker EDC – Mitch Trevey
2. Cost reduction efforts including best practices
3. Financial sustainability task force on the Housing Partnership-on going
4. Develop a consistent fiscal model for evaluating and communicating impacts of the various initiatives on State ballot in 2010 (Bell Policy Center Fiscal Impact Analysis of Douglas County will be available for the February meeting)
5. Cooperative effort on the medical marijuana issues

Mr. Stevens called for a consensus of the members on the stated goals. Consensus was noted.

**DOUGLAS COUNTY BOARD OF EDUCATION SUPERINTENDANT SEARCH**

Rick O’Connell, Consultant for the Board Education, requested input from the members on candidate criteria for the new Superintendent of Schools that the Board is working on to fill by July 1<sup>st</sup>.

**MEDICAL MARIJUANA – PARTNERSHIP WORK GROUP DISCUSSION**

Members were asked to appoint a designee to participate on the Medical Marijuana Work Group to discuss the regulatory aspects of the issues. A meeting is to be scheduled in the next couple of weeks.

Minutes Prepared by Dru Campbell  
Douglas County

**NEXT MEETING:**  
**Town of Castle Rock Hosts**  
**February 17, 2010**  
**Location: Red Hawk Ridge Golf Course-Clubhouse**

**MEMORANDUM**

**DATE:** January 20, 2010  
**TO:** Douglas County Partnership of Governments  
**FROM:** Meme Dunckel Martin, Douglas County Economic Development Manager  
**RE:** PDCG Proposed Economic Development Goals

---

The Economic Development Forum would like to propose the economic development goal/initiatives listed below for your consideration for the Partnership of Douglas County Governments to pursue in 2010. The Economic Development Forum, as a sub-committee of the PDCG, would be responsible for implementing these goals with the support of the Managers Group. Based on the Managers Group recommendation, the Forum will prepare an action plan to implement these activities.

The overarching goal identified by the Forum is:

- To attract and retain businesses throughout Douglas County in order to strengthen the local economy.

In order to pursue this goal, the Forum recommends implementing the following initiatives in 2010:

- Conduct a CEO Roundtable meeting. The Forum has already begun work on this project, with the objective of building relationships with existing primary businesses and gathering the following information:
  - Why did you locate your business in Douglas County?
  - What issues/concerns do you have regarding operating your business here?
  - How can we help your business succeed?
- Facilitate the launch of a Manufacturing Association, to be a joint organization for Douglas County and Arapahoe County businesses, in conjunction with Arapahoe Community College, Arapahoe/Douglas Works and the Colorado Association of Manufacturing and Technology. The Castle Rock EDC has begun organizing this effort. The role of the Forum would be to facilitate the creation of the Association, but not to manage or operate the Association.
- Identify gaps in economic development delivery of services within the County, ways in which to address those gaps, and what cost would be incurred. With the recent change to the mission of the Southeast Business Partnership, and the decline in private sector investment for some economic development organizations in the County, there may be gaps in the delivery of business recruitment and retention services in certain areas of the County. The Forum proposes to analyze the situation and offer solutions.
- Build relationships among providers of economic development services in Douglas County. The Forum exists to facilitate communication, strengthen relationships and provide ways to work together to accomplish our goal of strengthening the local economy through leveraging our time and our investments.

In addition to pursuing specific initiatives, the Forum would like to express its support for several activities in which it does not have an active role. The Forum supports:

- Economic Gardening as a key business retention and expansion tool, and the potential for the program to be expanded county-wide.

- Communication on business climate issues from the private sector to the public sector, as implemented through the Douglas County Business Alliance.
- Launch of the Douglas County business web site to support business recruitment marketing activities conducted by individual communities.